Paper Submission Guidelines

Who Should Submit a Paper

If you or someone in your company, university, or organization has recently conducted research on Intelligent Transportation Systems (ITS) related to one of this year's topics, ITS America Events Team formally invites you to submit your findings. Authors of accepted papers (or their assigned speaker), will present findings in a session titled and organized by the ITS America's Events Team, and moderated by a moderator appointed by ITS America organizers. When submitting your paper, choose the subject theme and crosscutting topics that best describe the subject of your paper.

- Authors may submit up to (2) two papers.
- Draft papers, PowerPoint presentations, or abstracts **will not be considered.**
- **Papers must be submitted as final** and should be at least (6) pages and no longer than 10 pages, single spaced.
- Graphics are encouraged to enhance the presentation of the technical material.
- Once you have successfully submitted your paper online, you will receive confirmation by e-mail from: doNotReply@abstractscorecard.com

Paper Session Guidelines

Sessions are typically 90 minutes and will include 4 - 5 paper presentations with similar or related subject matter. Each session allows for speakers to present for approximately 12 – 15 minutes using your PowerPoint presentation, followed by time for audience questions. Papers should address technical subjects as well as the institutional, policy, business and economic aspects of ITS. All papers must be original and report on recent, significant and substantive achievements.

Papers will be reviewed by a peer panel that will consider quality, topic relevance, and significance of the findings. Final acceptance will be based on the panel reviews and limited by the number of papers that can be accommodated in the program.

Session Proposal Submission Instructions

Who Should Submit a Proposal
Have a great idea for a session that fits into the theme of **Implementing Innovation for All?** We want to hear from thought leaders that have identified a critical session topic that will advance the themes of this conference and ITS development and deployment. Proposals will be evaluated based on how they fit into the Session Topic you designate. Please note that due to limited session times, only the highest quality sessions can be accepted.

Guidelines for Submitting a Session Proposal
Sessions are 90 minutes each, and each submitter may submit up to **3** proposals. Please follow these guidelines when submitting:

- Submit your proposal on the online submission portal
- From there you will find detailed instructions on how to add your proposal.
- Choose the subject theme and crosscutting topics that best describe the subject of your proposal.
- Once you have successfully submitted your proposal online, you will receive confirmation by e-mail from: doNotReply@abstractscorecard.com

Note: Organizers may also serve as a speaker and/or moderator in the proposed session.

Organizer Responsibilities
Session organizers are expected to inform the speakers and moderators of the submission, confirm the willingness and ability of the proposed moderator and all speakers to participate in the session, and ensure speakers and moderators understand they will have to register and pay for the conference to participate in the session. Organizers are also expected to support ITS America during the planning of the conference by communicating as needed with the moderator and speakers prior to the conference to gather information about the speakers and share information from ITS America about the conference.

Sessions may have up to 5 speakers, 1 moderator, and 1 or 2 organizers. Please capitalize only the first letter of the names entered.