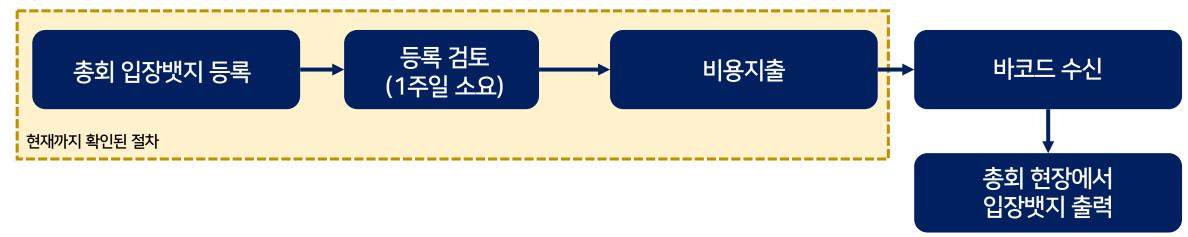
# '23년 쑤저우 ITS 세계총회 참가자 등록 매뉴얼

23. 9.

# 전체 프로세스

#### 1) 총회등록

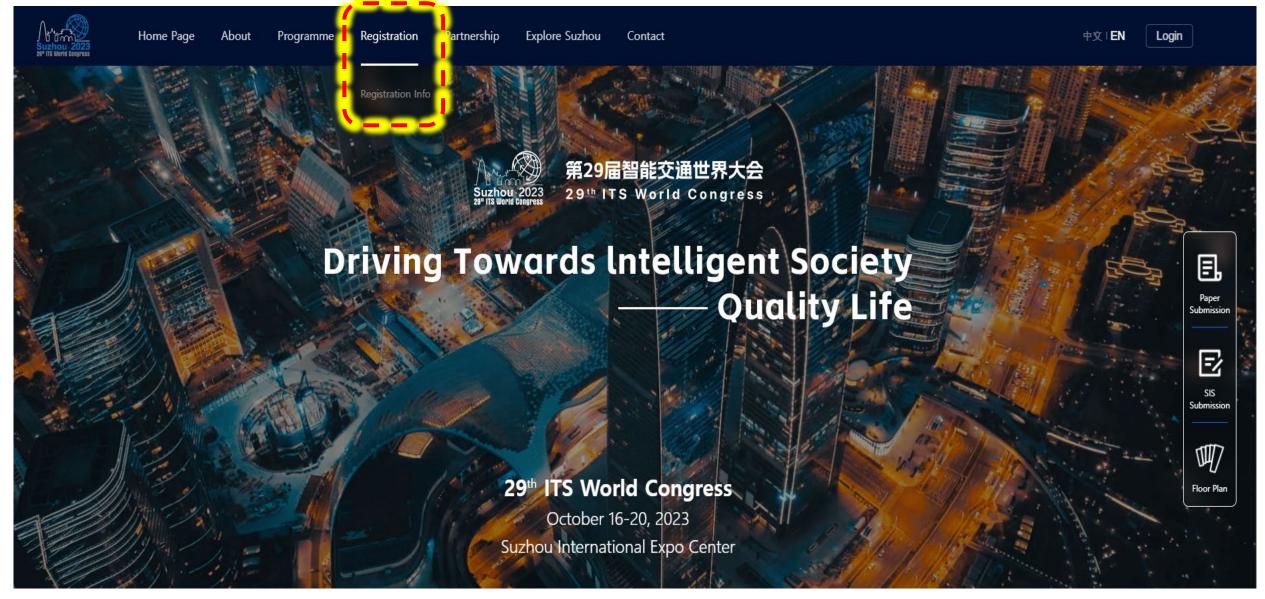


#### 2) 초청장 발급



# 1) 총회 참석자로 등록하기

- 1. 사이트 접속 29th ITS World Congress (itsworldcongress2023.com)
- 2. 등록 클릭 (Registration→Registration Info)



# 3. 참가자 등록 클릭 (REGISTER NOW)

Register Now →				
	R	legistration Rate (CNY)		
	Access	s to Congress and Exhib	ition	
Registration Category	Type of pass	15 June- 31 Aug,2023 Early Bird	1 Sep - 30 Sep,2023	From 1 Oct, 2023
Congress Delegate 일반등	록(전시회꾸세션)	<sub>8,000</sub> 조기 등 <sub>4,800</sub> ~2023.	- 1	등록 10,600 추가 등 .1~9.30 5.800 2023,10
Speaker/Moderator 세션 빌	발표자/화장 등록	6,000	7,000 4,200	8,000 4,800
Student(Speaker & Non-Speaker)	생 등록 <sup>ull event</sup> One-day	2,150 700	2,450 760	2,600 900
Press 언론인	Full event		Free	
Developing Countries	Full event	6,280	6,850	7,350
China ITS Industry Alliance Member	Full event	5,300	5,800	6,200
Group 1	Full event	10 delegates or more with 15% off discount or more		
Public Sector 공무원 (한	<u>!</u> 국 공무원 포함)	Free(Government employee only)		
Access to Exhibition Only				
Registration Category	Type of pass	15 June- 31 Aug,2023 Early Bird	1 Sep - 30 Sep,2023	From 1 0ct, 2023
Exhibition Visitor 전시 참기	Full exhibition One-day exhibition	580 조기 등		'등록 •∞ 추가 등 .1~9.30 ⁵∞ 2023.10
Exhibition Stand Personnel/		2020,	2020,0	2020.10

Demonstrators 2 (Inclusive of lunch)	Full exhibition	1,600			
Accompanying Person 3	Full exhibition	Free			
Add-on Selections					
Social Events	Location	Rate			
Gala Dinner (Oct 19, 2023)		350			
Technical Tours	Location	Rate			
All Technical Tours (Oct 17-20,2023)		380			

To make a group registration, please contact the orgalnizing committee directly, email-info@itswc2023.com.

2: Refer to additional purchases beyond complimentary quotas.

3: Accompanying person includes spouse and partner.

\* Registration rale includes lunch, but does not include accommodations or supper.

- 3. Account에 이용할 메일 입력 (다음계정 인증메일 수신 불가 / 네이버 또는 구글 계정 이용 추천)
- 4. 인증코드 발송 요청 후 등록한 이메일에 수신된 인증번호 입력

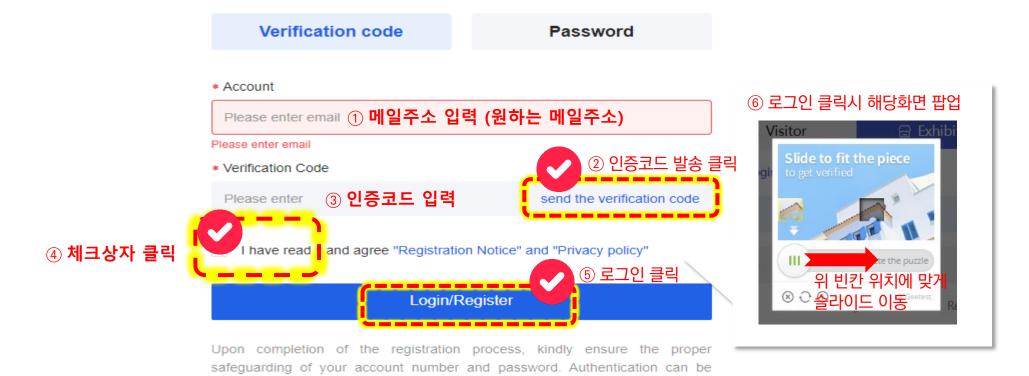
address.

#### Login/Register

Welcome to register for the 29th ITS World Congress.

Each registrant is advised to utilize a distinct email address to register, as this shall serve as the sole means of accessing your account. We are immensely grateful for the support extended by you towards this Congress.

achieved via account number, verification code, or password. Please be advised that the account number associated with your profile is your registered email



#### 5. 참가 유형 선택 및 다음 진행(NEXT 클릭)

#### Select Group Category



#### 6. 개인정보 입력

#### Registration Form

Kindly provide accurate and authentic personal information. If accompanied by a spouse or partner, kindly ensure that their email address differ from the registrant's. Upon creating an independent account, we shall duly notify them via their respective email address.

# Personal information 이름(여권 영문명) Male Female Please enter your name 핸드폰 번호 (한국 +82) Please enter your mobile phone number \* Email 이메일 주소 Can be used for login \* Company/Organization Please enter your company/organization \* Position Please enter your Position Please select your nationality \* Passport Number 여권번호 Passport Please enter your ID number 자택 주소

# 7. 참가 티켓 선택(참가 유형별 금액 상이)

#### **Select Ticket**

You are kindly advised that you buy tickets in accordance with your pre-arranged itinerary. Note: The payment service charges is 4%.

Congress Delegate (Full event)	¥8320.00
Congress Delegate (one-day, Oct 16th)	¥4992.00
Congress Delegate (one-day, Oct 17th)	¥4992.00
Congress Delegate (one-day, Oct 18th)	¥4992.00
Congress Delegate (one-day, Oct 19th)	¥4992.00
Congress Delegate (one-day, Oct 20th)	¥4992.00

- 8. 갈라디너 참여 여부(미참여 가능)
- \* 갈라디너: 중국 쑤저우 세계총회에서 주관하는 ITS 관계자 대상 만찬행사
- **⊘** Please select

Participation in the following activities is discretionary, and you may choose to engage in them based on your individual requirements.

The commencement of the technical visit will be deferred for the time being, and we shall apprise you consequently. You may proceed to access your personal center to effectuate supplementary purchases.

Note: The payment service charges is 4%.

Gala Dinner (Oct 19, 2023)

¥364.00



## 9. 최종 정보 확인(Confirm 클릭)

#### **©** Confirm Information and Submit

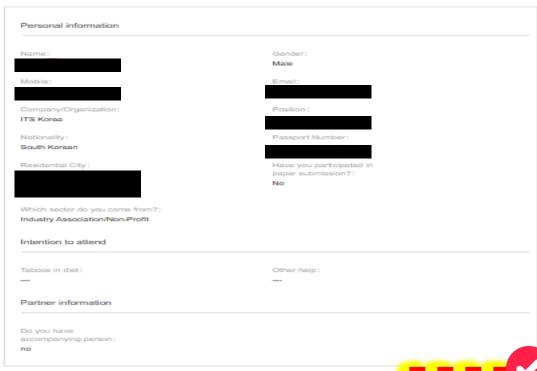
Kindly confirm the accuracy of your personal and purchase information.

My Status



Summary List Reselect

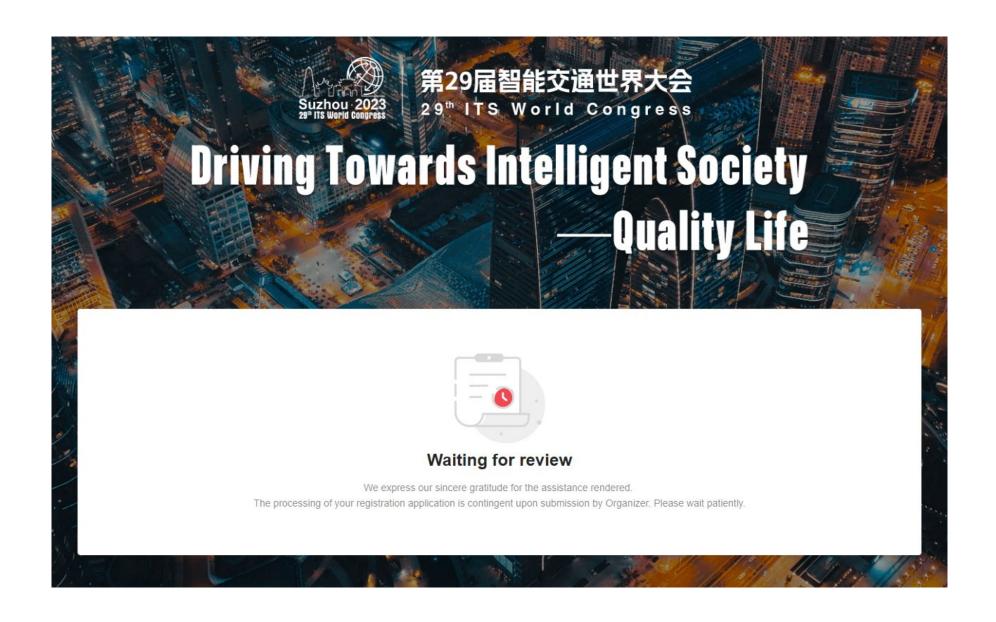
Congress Delegate (Full event) ¥8320.00



Total Amount: ¥8320.00 Discount: - ¥0.00 total amount paid: ¥8320.00



#### 10. 승인 대기 (약 1주일 소요 예상)



# 2) 총회 참석자 입장권 결제하기

#### 1. 등록 승인 메일 확인



29th ITS World Congress - Registration Approval D 발은편지함 x



[29th ITS World Congress] <no-reply@edm.31huiyi.com>

나에게 🕶



Dear sir/madam,

Your registration application in 29th ITS World Congress has been approved, please click the following address to continue payment,

I am looking forward to seeing you in Suzhou upcoming October.

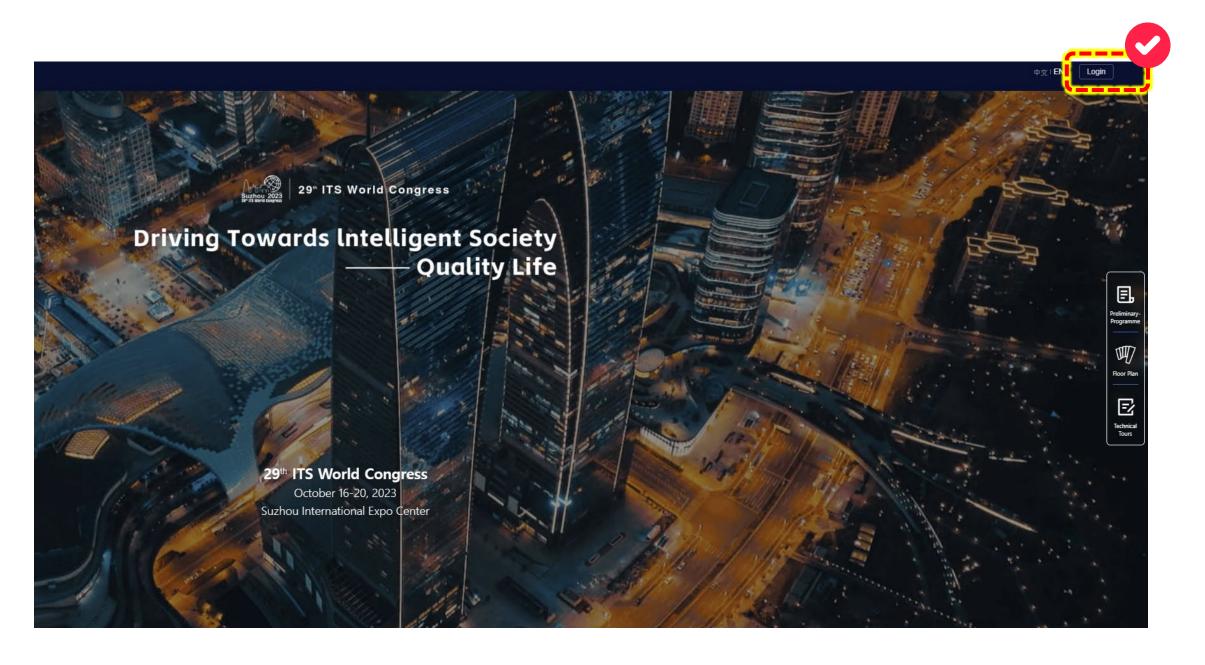
Best Regards

Thank you for your information.

Thank you for your mail.

Thank you so much for the great news!

# 2. 사이트 접속 29th ITS World Congress (itsworldcongress2023.com)



#### 3. 등록한 이메일 주소로 로그인

#### Login/Register

Welcome to register for the 29th ITS World Congress.

Each registrant is advised to utilize a distinct email address to register, as this shall serve as the sole means of accessing your account. We are immensely grateful for the support extended by you towards this Congress.

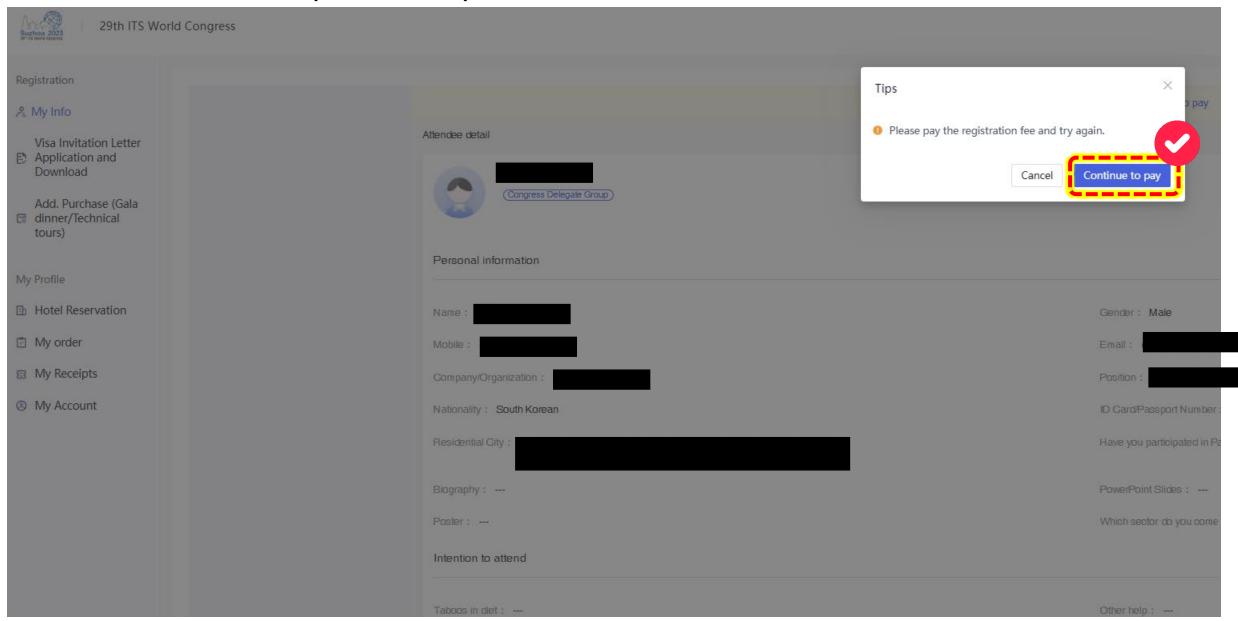
achieved via account number, verification code, or password. Please be advised that the account number associated with your profile is your registered email

address.

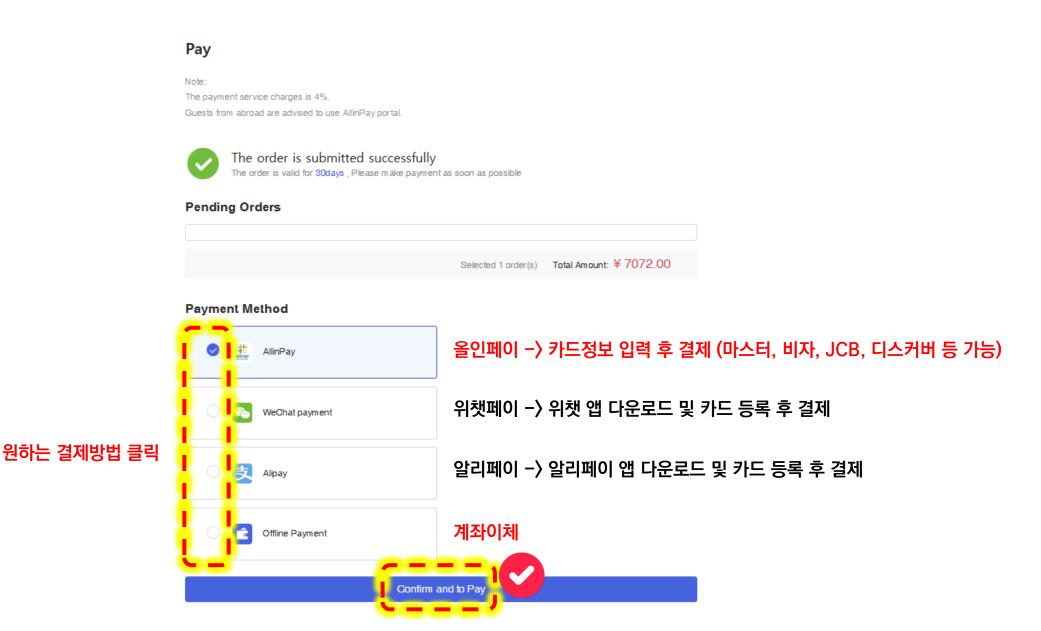


## 4. 결제 페이지로 이동 (Continue to pay)

\* Cancel 클릭한 경우 : 좌측 My order -> "Pay now" 버튼 클릭

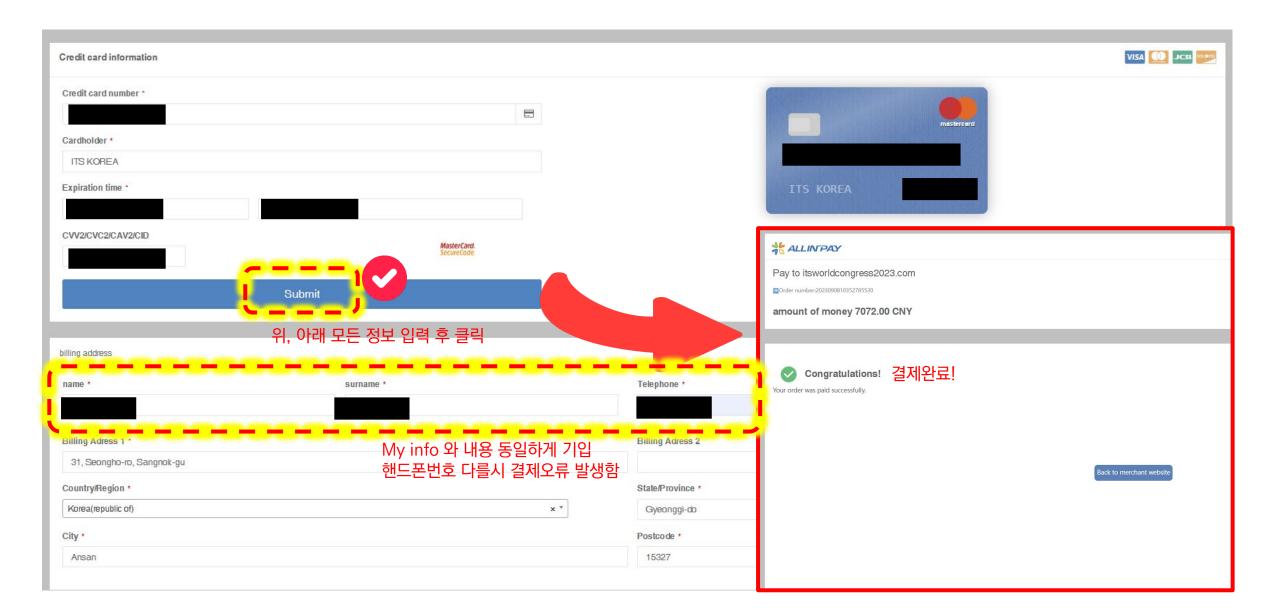


#### 5. 결제 방법 선택



# ● 올인페이(카드결제)

#### 카드정보 및 결제자 정보 입력



#### ② 계좌이체

#### 해당 계좌정보로 외화이체 진행



#### Offline payment

We extend our warmest greetings to you and thank you for joining us at this prestigious Congress.

We kindly request that you follow the following instructions to promptly fulfill your transfer payment, and subsequently share the transfer voucher through the designated portal found within your personal account.

Branch Name: BANK OF SHANGHAI, SUZHOU BRANCH

Bank Account: 37000103003560413 Copy

Account Name: Suzhou Zhiyuan Convention and Exhibition Co. Ltd.

SWIFT Code: BOSHCNSHSUA Copy

Contact: 李秀峰

Mobile: 13390899252

Explain:

Upload voucher

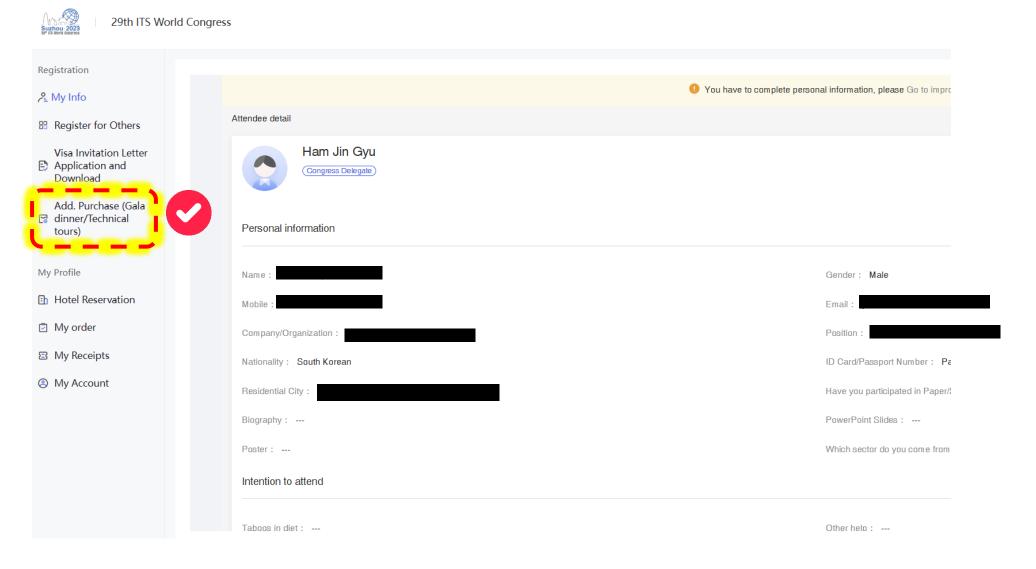
Personal Center

Back to Home

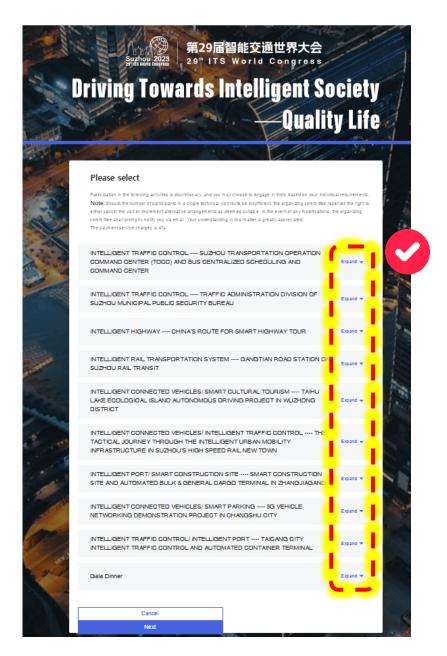
# 3) 갈라디너, 기술시찰 신청 및 결제

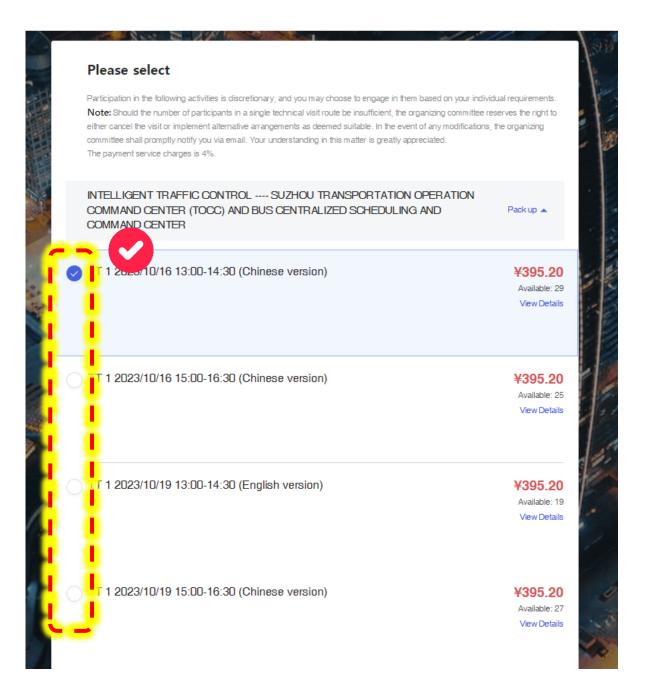
★참가자 등록 결제가 완료되어야 신청가능

# 1. 쑤저우 세계총회 홈페이지 로그인 후 "Add Purchase" 클릭

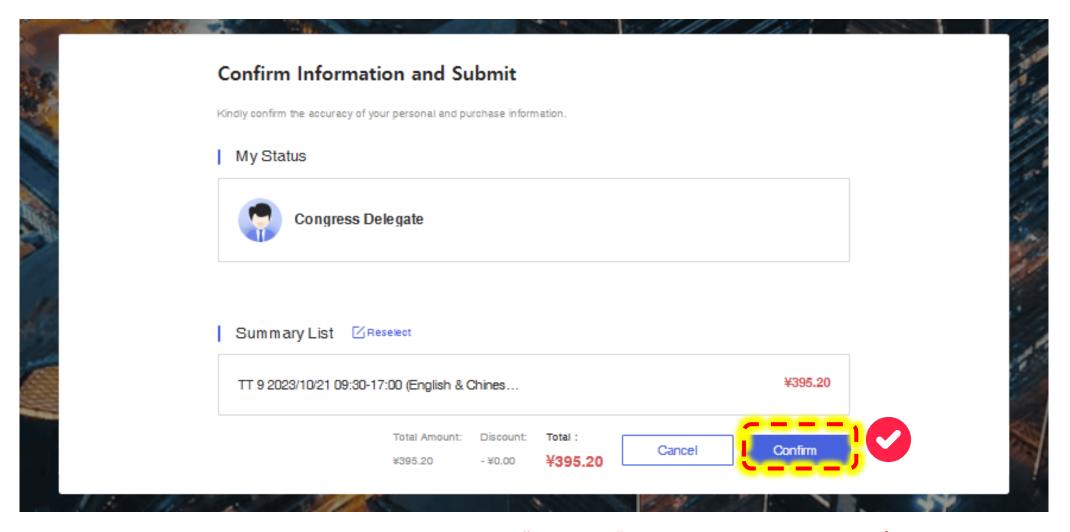


#### 2. 희망하는 기술시찰 스케줄 선택



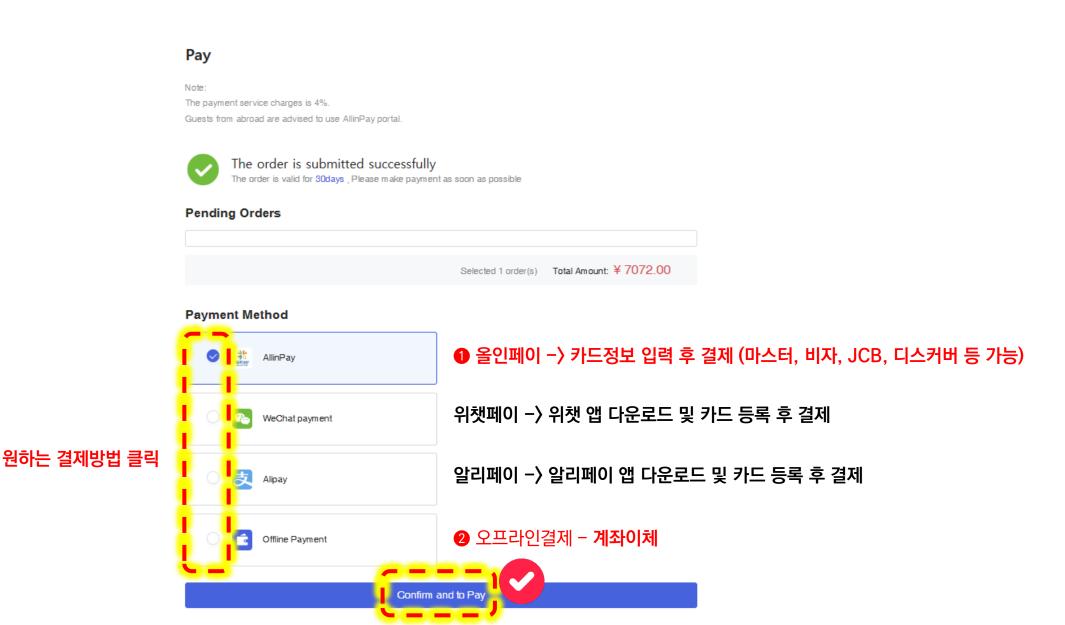


#### 3. 선택 내용 확인후 "Confirm"



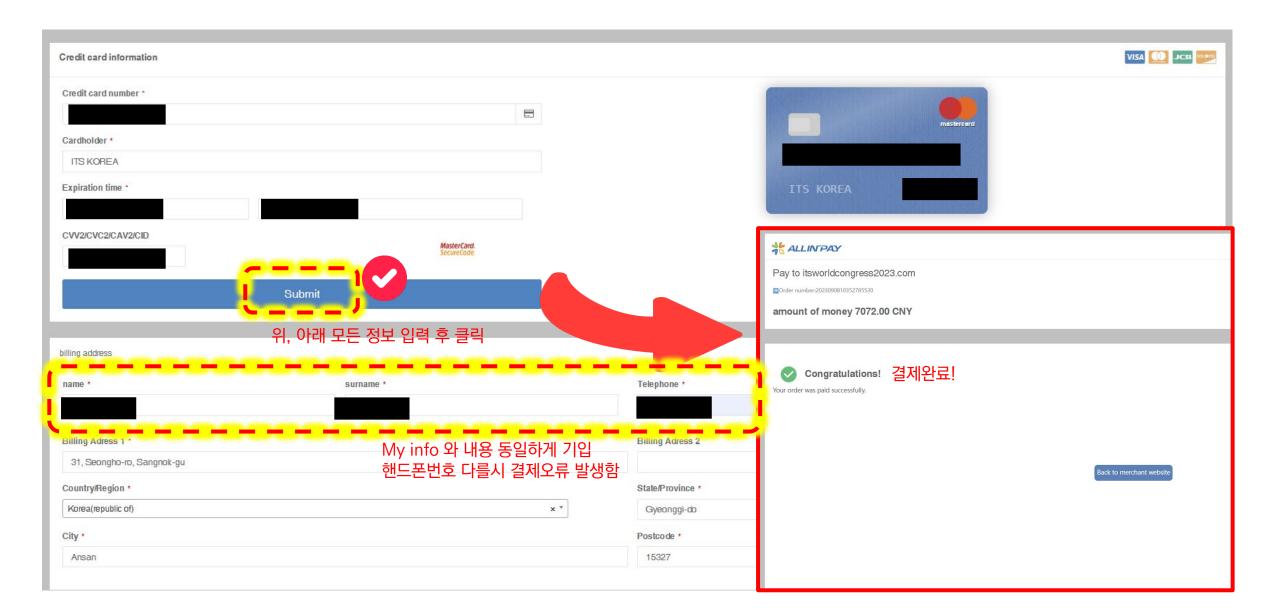
★ "Confirm" 후 기술시찰 선택사항 변경/삭제불가 변경 및 삭제 원할시 쑤저우 조직위 측 메일로 요청 필요 \* 쑤저우 조직위 담당자: registration@itswc2023.com

#### 4. 결제 방법 선택



# ● 올인페이(카드결제)

#### 카드정보 및 결제자 정보 입력



#### ② 계좌이체

#### 해당 계좌정보로 외화이체 진행



#### Offline payment

We extend our warmest greetings to you and thank you for joining us at this prestigious Congress.

We kindly request that you follow the following instructions to promptly fulfill your transfer payment, and subsequently share the transfer voucher through the designated portal found within your personal account.

Branch Name: BANK OF SHANGHAI, SUZHOU BRANCH

Bank Account: 37000103003560413 Copy

Account Name: Suzhou Zhiyuan Convention and Exhibition Co. Ltd.

SWIFT Code: BOSHCNSHSUA Copy

Contact: 李秀峰

Mobile: 13390899252

Explain:

Upload voucher

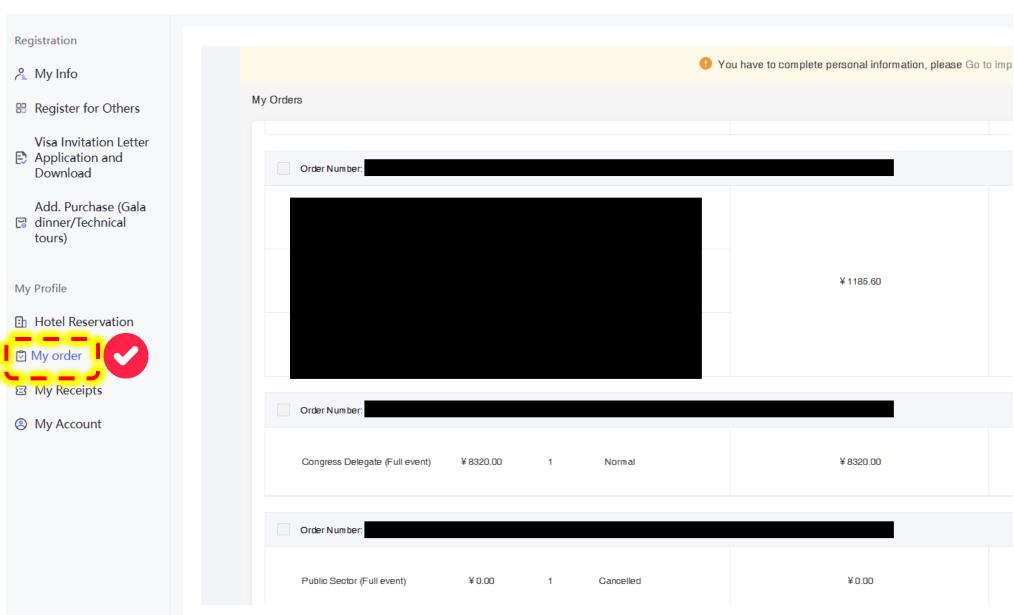
Personal Center

Back to Home

# 5. 결제완료 후 "My order"에서 예약 리스트 확인



29th ITS World Congress



# '23년 쑤저우 ITS 세계총회 초청장 발급(비자용) 메뉴얼

- 1) Account에 이메일 입력 (※총회 등록시 이용한 이메일 입)
- 2) 인증코드 발송 요청 후 등록한 이메일에 수신된 인증번호 입력

address.

#### Login/Register

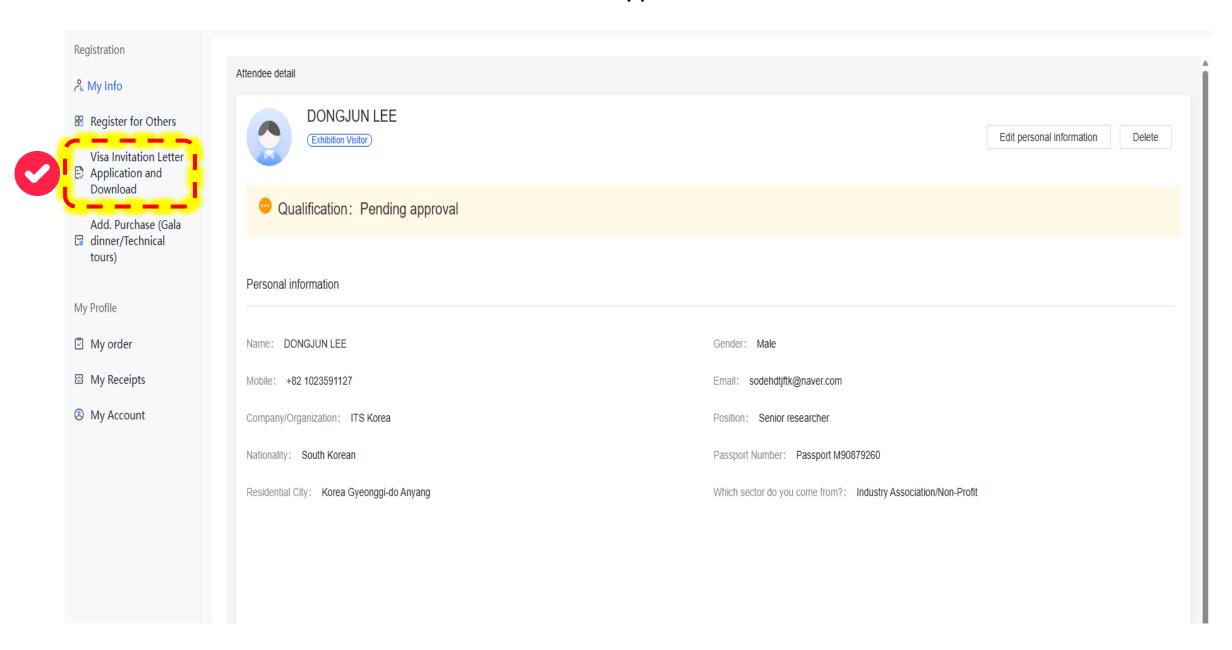
Welcome to register for the 29th ITS World Congress.

Each registrant is advised to utilize a distinct email address to register, as this shall serve as the sole means of accessing your account. We are immensely grateful for the support extended by you towards this Congress.

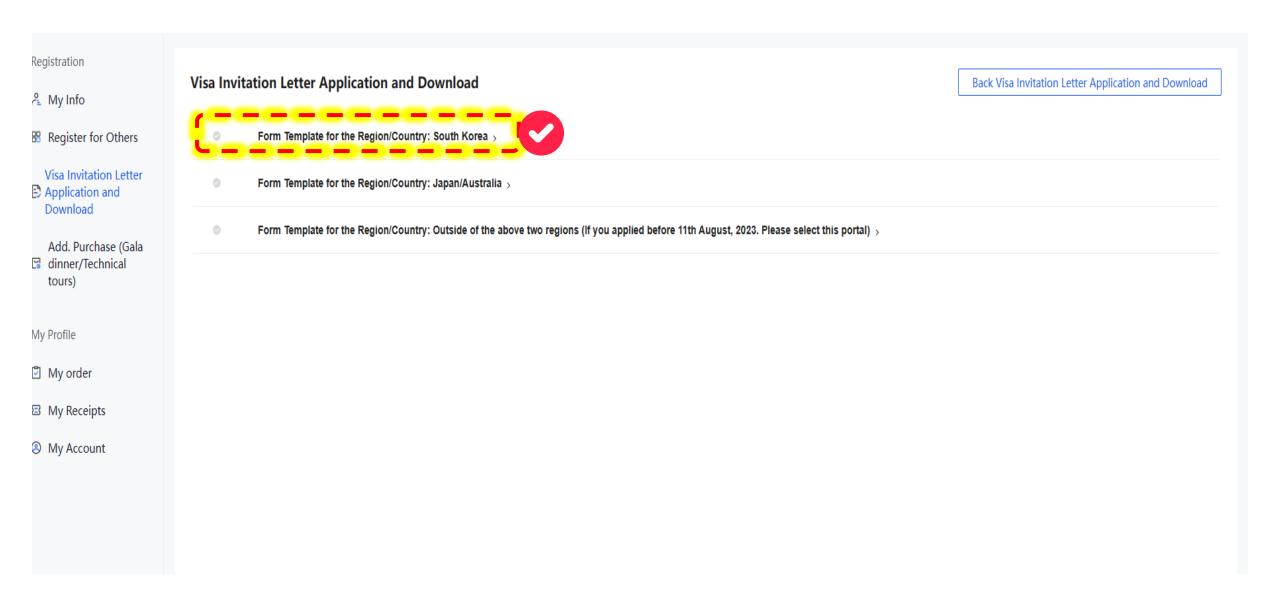
achieved via account number, verification code, or password. Please be advised that the account number associated with your profile is your registered email



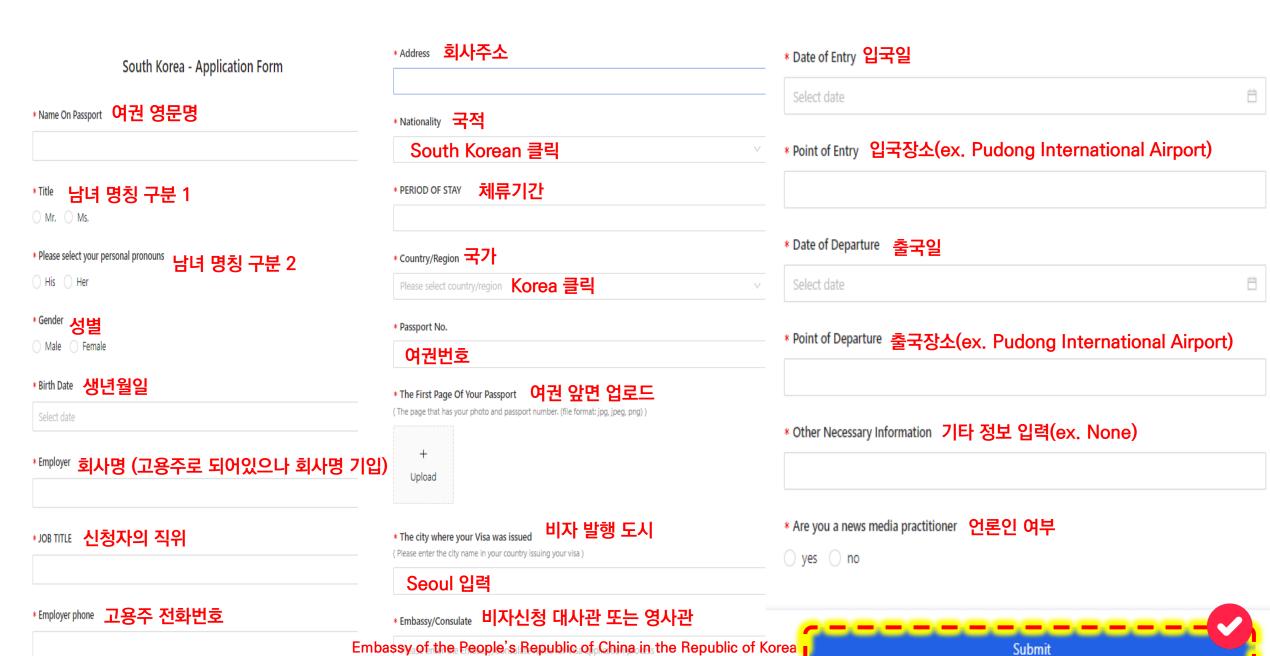
#### 비자 초청장 신청서 및 다운로드 클릭(Visa Invitation Letter Application and Download)



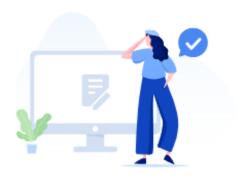
## 한국 초청장 양식 클릭(Form Template for the Region/Country: South Korea)



#### 초청장 양식 기입 및 제출(Submit 클릭)



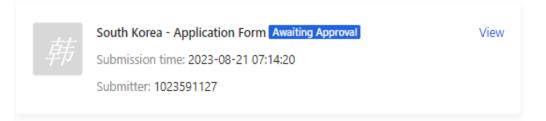
## 승인 대기 및 초청장 발급 약 1주일 소요(메일 회신 및 계정 확인 다운로드)



Your submitted data requires review. Please wait patiently.

Go back

#### Form Entry



- ※ 참고 비자발급 서류
- 1. 초청장 1부 (웹사이트로 발급 받은 초청장)
- 2. 여권 (신청일로부터 유효기간 6개월 이상 및 비자 도장 여유 공간 필수)
- 3. 여권사진 1매 (중국 비자용, 사진관에서 중국 비자용 사진 촬영 요청 필수)
  - 근거리(3.5cm x 4.5cm), 정면, 컬러, 흰색 배경, 모자 X, 안경 X, 귀와 이마 다 보여야함
- 4. 비자 신청서
- 온라인 신청서 작성 https://www.visaforchina.cn/SEL4\_KO/ (https://blog.naver.com/hayeon\_0529/223176243461 참고)
- 또는 비자발급대행사 이용 시 비자신청서 양식 작성
- \* 비자발급 대행사(필요시 활용): 썬웨이M&T 장준원 과장 (02-548-4234, 010-5438-2830)